



Employment Application

An Equal Opportunity Employer

PLEASE PRINT ALL INFORMATION

(Full Legal) First Name (Legal) Middle Name (Legal) Last Name Nickname

Address Apt No. City Zip Code

Email Address Phone Number

Date Available for Employment Expected Salary

YES NO

Are you at least 18 years old? YES NO
Are you legally eligible to work in the United States? YES NO
Can you show proof of citizenship/visa/alien registration if we decide to hire you? YES NO
Can you speak, read, and write English? YES NO
What languages other than English you can read, write or speak proficiently? _____

Check Position(s) Desired

- Business Administration*
- Channel Lineup*
- Client Services Rep (CSR)*
- Data Entry Associate*
- Description Writer*
- Desktop Publisher*
- Media Content*
- Product Technology*
- Sales*
- Sports Data Entry*
- Sports Writer*

WE ARE PROUD TO BE AN EEO/AA EMPLOYER M/F/D/V. WE MAINTAIN A DRUG-FREE WORKPLACE AND CAN PERFORM RANDOM SUBSTANCE ABUSE TESTING.

YES NO

Will you consent to Drug Testing? YES NO
As a condition of employment, a background check may be conducted. Will you consent to a background check? YES NO
Please list any other names you are known by _____

STANDARD OPERATING HOURS ARE FROM 8:00 A.M. - 5:30 P.M. MONDAY- FRIDAY.
SHIFTS MAY VARY FROM THESE HOURS BETWEEN 7:00 A.M. - 7:00 P.M. to meet production needs.

Will you be able to work the days and hours required for the position for which you are applying? YES NO
If "No", what days are you available? _____
Do you have a reliable way of getting to work? YES NO

OFFICE SKILLS

Typing Speed (Words Per Minute): _____

Computer Skills - Please select your skill level of Microsoft Office Suite Applications:

Word	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced	<input type="checkbox"/>
Excel	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced	<input type="checkbox"/>
Outlook	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced	<input type="checkbox"/>

List any Specialty Skills you have or Software Packages you are proficient in : _____



Employment Application

REFFERAL SOURCE : Please be specific. Check only one.

Monster Indeed Careerbuilder Job Fair LinkedIn Other _____

Current or Previous Red Bee Media or FYI Television Employee:

Name: _____ Referring Employee's Position or Dept : _____

List any relatives currently employed by Red Bee Media: _____

PERSONAL INFORMATION

Have you been previously employed by Red Bee Media or FYI Television, Inc.? _____

If so, state name while employed, if different from current name: _____

Dates: From: _____ To: _____

Department: _____ Position: _____

Reason for leaving: _____

During the past 7 years, have you been convicted of, been given probation or deferred adjudication in lieu of sentencing or pled no contest for any offense other than a minor traffic violation? _____

If yes, please explain fully: _____

Date of Offense: _____ Name of Charge: _____ City: _____ County: _____

During the past 7 years, have you been charged with an unsolved criminal charge? (Are you charged with a crime that has not yet resulted in a plea of guilty, court trial, deferred adjudication or dropping of the charge?) _____

If yes, please explain fully: _____

Date of Offense: _____ Name of Charge: _____ City: _____ County: _____

Have you ever been involuntarily terminated from a position of employment? _____

If yes, please explain fully: _____

Note: A "Yes" answer to these questions does not automatically disqualify you for employment. The nature, date and the type of job which you are applying for will be considered.

MILITARY SERVICE (if applicable)

What experience and training did you receive while serving that would be beneficial to the position you are applying for?



Employment Application

EDUCATION

Please complete the following for those school/programs you attended which awarded you a degree, licensure or certification, or school/programs you are currently attending:

School Name	City	State	Degree/Certificate Issued	Date
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Please list any professional licenses, certifications or registrations which have been issued to you:

Name of license/certification/registration	Number	Year Issued	Expiration Date (if any)	Current YES or NO
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

EMPLOYMENT HISTORY

List (3) most recent employers. List current or most recent first, include any military service:

(1) Dates (Month & Year)

Full Time Part Time Temporary

Began: _____ Company Name _____ Phone Number _____

Ended: _____ Street Address, City, State & Zip Code _____

Position Held _____ Supervisors Name _____

Reason for Leaving _____

(2) Dates (Month & Year)

Full Time Part Time Temporary

Began: _____ Company Name _____ Phone Number _____

Ended: _____ Street Address, City, State & Zip Code _____

Position Held _____ Supervisors Name _____

Reason for Leaving _____

(3) Dates (Month & Year)

Full Time Part Time Temporary

Began: _____ Company Name _____ Phone Number _____

Ended: _____ Street Address, City, State & Zip Code _____

Position Held _____ Supervisors Name _____

Reason for Leaving _____



Employment Application

REQUIRED INFORMATION

I hereby agree that I can perform the essential functions of this position.

Print Your Name: _____

I agree that the information contained on this application is true and correct. I understand that omission, misrepresentation, or falsification of information is grounds for withdrawal of any job offer, or for immediate discharge. I understand that employment is contingent upon receipt of satisfactory references, a post job offer health screen, licensure verification, and proof of identity and authorization to work in the United States. Pursuant to the requirements of the Fair Credit Reporting Act, notice is given that a consumer report may be made in connection with your application for employment. If you are denied employment, either wholly or partly, because of information contained in a consumer report, a disclosure will be made to you of the name and address of the consumer reporting agency making such a report.

I understand Red Bee Media, may test applicants to see if they use drugs or controlled substances prior to employment or at random during employment. This includes nicotine, illegal drugs and prescriptions drugs or over the counter medications that are sold legally but obtained illegally, that are not used for their intended purposes or used in a manner other than prescribed, or that are not used by the intended person. I understand that this test will indicate if drugs or controlled substances are in my system. I understand that the test is done by testing my urine. I also know that a laboratory selected by Red Bee Media will do the urine testing and that the results will be sent only to certain employee health and human resource employees. I also know that if I don't agree to this test for drugs or controlled substances, Red Bee Media won't consider hiring me or my employment may be terminated. I also understand if the test comes back positive, employment will be denied or terminated and I will be ineligible to reapply for a position with Red Bee Media for six months following the test.

I also understand that employment is at-will and that I or Red Bee Media may terminate the employment relationship at any time, with or without notice, and with or without reason. No statement on this application constitutes, or is to be construed as a contract.

I am not under any non-compete agreements that will prevent me from working for Red Bee Media.

Signature: _____ Date: _____

I have applied for employment with Red Bee Media and authorize my current and former employers and schools to release to Red Bee Media all information in accordance with your organizational policies. In consideration thereof, I also release you, my former (or current) employers, schools and your agents, from any liability, claim, damage, or cause of action which may arise directly or indirectly from, or out of compliance with, this request.

Signature: _____ Date: _____

APPLICATION DISCLOSURE

I agree that the information contained on this application is true and correct. I understand that omission, misrepresentation, or falsification of information is grounds for withdrawal of any job offer, or for immediate discharge. I understand that employment is contingent upon receipt of a satisfactory background report. Pursuant to the requirements of the Fair Credit Reporting Act notice is given that a "Background Investigative Report" may be made in connection with your application for or during employment.

I have read the above notice and understand what it means. I hereby authorize the procurement of a consumer report for employment purposes.

Print Full Legal Name: _____ Full Legal Applicant Signature: _____

* A "Background Investigative Report" may consist of employment records, education verification, licensure verification, driving history, previous addresses and other public records relative to criminal charges. A credit report will not be requested unless it is deemed pertinent to the functions of the position for which you are applying.